

## Rockaway Borough Board of Education

Rockaway, New Jersey

### REGULAR PUBLIC MEETING AGENDA

Thomas Jefferson School Cafeteria

Tuesday, January 19, 2016

8:00pm

#### ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.*

- I. Call to Order and Flag Salute
  
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
  
- III. Roll Call
  
- IV. **Governor Award Nominees and Educational Service Professional of the Year Recognition Ceremony and Resolution**

**Be it resolved by the Rockaway Borough Board of Education to recognize the following district educators for their recently received honors:**

- Cheryl Hennessy, *Thomas Jefferson School Teacher Nominee for Governor's Award*
- Catherine Forte, *Thomas Jefferson School Teacher Nominee Honorable Mention*
- Donna VanDuyne, *Thomas Jefferson School Educational Support Award Recipient*
- Judy O'Hara, *Thomas Jefferson School Educational Support Honorable Mention*
- Carol Coulther, *Lincoln School Teacher Nominee for Governor's Award*
- Nicole McCarter, *Lincoln School Teacher Nominee Honorable Mention*
- Maryanne Medore, *Lincoln School Teacher Nominee Honorable Mention*
- Jennifer Widuta, *Lincoln School Teacher Nominee Honorable Mention*
- Jennifer Marsh, *Lincoln School Educational Support Award Recipient*
- Susanne Lonergan, *Lincoln School Educational Support Honorable Mention*
- Patricia Iaconetti, *MCEA Educational Service Professional of the Year*

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- V. **HIB Grade Report Presentation – Phyllis Alpaugh, District Anti-Bullying Coordinator**

- VI. **Superintendent's Report**
- ✓ **Principals' Reports**
  - ✓ **Facilities Report**
  - ✓ **Technology Report**
  - ✓ **Curriculum Report**
  - ✓ **Legislative Updates**
  - ✓ **Policy Updates**
  - ✓ **Report on Superintendents' Presentation to the Rockaway Borough Council**

VII. Comments from the Public (Related to Agenda Items Only)

VIII. Motion to approve the attached list of budget transfers dated December 15, 2015 to January 19, 2016.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

IX. Motion to approve the Certification of Major Account and Line Item Status.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

X. Motion to approve the manifest of bills from the Finance Committee as follows:

January 2016 \_\_\_\_\_

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

XI. Motion to approve the Board Secretary and Treasurer's Reports for December 2015.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

XII. Motion to approve the minutes from the December 15, 2015 and January 5, 2016 Board of Education meetings.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

XIII. Be it resolved by the Rockaway Borough Board of Education to approve the following Board of Education Goals for 2015-2016:

1. Implement and support the district's new full-day Kindergarten program.
2. Provide professional development in the area of instructional technology to all instructional staff.
3. Implement the new Language Arts curriculum and resources in grades K-8, and ensure that staff are fully trained and supported in the new programs.
4. Encourage the development of teacher portfolios in order to improve professional practice and to support staff development in Domain Four (Professional Responsibilities) of the Danielson Evaluation Rubric.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

XI. Be it resolved by the Rockaway Borough Board of Education to approve the following in support of School Board Appreciation Month:

**WHEREAS**, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Rockaway Borough Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

**WHEREAS**, The Rockaway Borough Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in prekindergarten through 12th grade; and

**WHEREAS**, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and Page 3 of 6 Tuesday, January 5, 2016 Board of Education Work Session

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

**RESOLVED**, That the Rockaway Borough Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED**, That the Rockaway Borough Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

XIV. COMMITTEE REPORTS

XV. FINANCE

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items # 1-6.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.
3. Be it resolved by the Rockaway Borough Board of Education to approve the Cafeteria Checking Account and Cafeteria Reconciliation Reports for November 2015.
4. **Be it resolved by the Rockaway Borough Board of Education to approve the purchase 8 Samsung Galaxy Tab A 8" APQ 8016 16 GB 1.5 GB RAM Android 5.0 Lollipop Tablets, 8 Google Play for Education - licenses, and 8 OtterBox Defender Series Samsung Galaxy Tab A (8.0) - protective case back from CDW-G, Vernon Hills, IL, to support Integrated STEM Education. Quote # GSLP064 is in the amount of \$2,126.52.**
5. **Be it resolved by the Rockaway Borough Board of Education to approve the replacement of exterior doors at the Cafeteria exit of St. Cecilia’s School in the amount of \$7,960.00. \$3,725.00 to be paid by Non Public Security Aid Grant and the balance paid by St. Cecilia’s, pursuant to P.L. 2015, c.63**

6. **Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to purchase a GoTalk4 communicative device and carrier for student #86 at a cost not to exceed \$300.00.**

XVI. POLICY

Be it resolved by the Rockaway Borough Board of Education to approve Policy Items # 1-3.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated \_\_\_\_\_ for incident numbers \_\_\_\_\_ - \_\_\_\_\_.
2. **Be it resolved by the Rockaway Borough Board of Education to accept the district 2014-2015 HIB Grade Report, pursuant to P.L. 2010 c.122.**
3. Be it resolved by the Rockaway Borough Board of Education to approve the first reading of the following policies and regulations:

<b>Policy/Reg #</b>	<b>Title</b>
P1240	Evaluation of Superintendent
R1240	Evaluation of Superintendent
P3221	Evaluation of Teachers
R3221	Evaluation of Teachers
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
P3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
P3224	Evaluation of Principals, Vice-Principals, and Assistant Principals
R3224	Evaluation of Principals, Vice-Principals, and Assistant Principals
P3431.1	Family Leave
P4431.1	Family Leave
P5516	Use of Electronic Communication and Recording Devices (ECRD)
P5756	<b>Student Gender Identity and Expression</b>

XVII. PERSONNEL

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1-4.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. Be it resolved by the Rockaway Borough Board of Education to approve Jennifer Marsh for a horizontal movement from BA-16 to MA-16 effective February 1, 2016 as per the contract between the Rockaway Borough Board of Education and the Rockaway Borough Education Association.
2. Be it resolved by the Rockaway Borough Board of Education to approve the following teacher as a "buddy" at a pro-rated rate of \$165.00 for the remainder of the 2015-2016 school year:

New Teacher	Buddy
Lucia Dolin	Jeri Hurley

3. Be it resolved by the Rockaway Borough Board of Education to approve the following teacher as a mentor at a pro-rated rate of \$330.00 for the remainder of the 2015-2016 school year:

New Teacher	Mentor
Rebecca McMichael	Jennifer Matschke

4. **Be it resolved by the Rockaway Borough Board of Education to approve the following substitute teacher for the remainder of the 2015–2016 school year at a rate of \$85.00 per day for the first 10 days and \$90.00 for any additional days:**
  - **MaryBeth Ramsay**

XVIII. Old Business

XIX. New Business

XX. Comments from the Public

XXI. Motion to enter Executive Session

The next topic on the agenda relates to a \_\_\_\_\_ matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a \_\_\_\_\_ matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

XXII. Motion to reconvene Public Session

Motion by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

XXIII. Motion to Adjourn

Motion by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

Time of Adjournment: \_\_\_\_\_

**ROCKAWAY BOROUGH PUBLIC SCHOOLS**  
**Field Trip Requests**

GRADE	TEACHERS	DATE	TIME DEPART/RETURN	DESTINATION TITLE/LOCATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
7 <sup>th</sup> & 8 <sup>th</sup>	Catherine Orosz	5/18/16	7:45 am 2:00 pm	Ridgedale Middle School Florham Park, NJ	Up to 16	2	\$0.	Junior Solar Sprints Race Day, sponsored by TransOptions. A culmination of activities for the Solar Cars Club.

PRINCIPAL'S APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

SUPERINTENDENT'S APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

**ROCKAWAY BOROUGH PUBLIC SCHOOLS**  
**Professional Development/Travel Expenditure Approval Requests**

<b>NAME</b>	<b>WORKSHOP TITLE &amp; DESTINATION</b>	<b>DATE</b>	<b>WORKSHOP/ CONVENTION EXPENSES</b>	<b>OTHER EXPENSES</b>	<b>PURPOSE OF THE TRIP</b>
Cindy O'Brien	Universal Design for Learning Morris Plains, NJ	2/5/16	\$0		Provides guidance toward implementing the principles of UDL; such as engaging learners and working research to lessons.
Cecilia Crum Carol Coulther	Jefferson Elementary School Roxbury, NJ	2/9/16	\$0		To view the School Wide Fundamentals program being utilized in the special education programs.
<b>Yvonne Hellwig</b>	<b>NJDOE Title I Training for Business Administrators Edison, NJ</b>	<b>1/14/16</b>	<b>\$0</b>		<b>To educate administrators in the process and regulations regarding the application for and disbursement of federal Title I grant funds.</b>

Building Administrator Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Approval: \_\_\_\_\_ Date: \_\_\_\_\_